

National Galleries of Scotland
Disclosure Required under the Public Services Reform (Scotland) Act 2010

1 April 2020 – 31 March 2021

Statement of any expenditure incurred during the financial year on or in connection with public relations, overseas travel, hospitality and entertainment and external consultancy

<i>Type of Expenditure</i>	£
Public relations	161,649
Overseas travel	839
Hospitality and entertainment	0
External consultancy	43,864

Public Relations

Includes marketing, PR campaigns, media relations, market research and evaluation, branding and design, promotional events, external events, corporate communications, sponsorship, publications and printing, digital communications, advertising and media planning.

Overseas Travel

Includes travel to and from the United Kingdom. It also includes the cost of hotels, conference fees, travel and subsistence during the overseas visit and any other related expenditure.

Hospitality and Entertainment

Includes any gifts, meals, parties, receptions, tickets for or invitations to events or other similar benefits accorded by NGS to its own members or employees or third parties.

External Consultancy

Includes professional services such as management consultancy, IT consultancy, financial consultancy, construction or infrastructure related consultancy, research and evaluation and policy development (including feasibility studies). It does not include outsourcing, permanent recruitment services and advice, staff substitution or buying-in technical or specialist services for construction or infrastructure.

Payments made during the financial year which have a value in excess of £25,000

Vendor Name	Date	Amount	Description
ADT Fire and Security	30/09/2020	35,187.64	Building Maintenance
ADT Fire and Security	28/10/2020	26,896.24	Building Maintenance
ADT Fire and Security	25/03/2021	59,824.92	Building Maintenance

ADL Lift Services Ltd	25/02/2021	69,505.66	Building Maintenance
Leith (formally Signal)	26/08/2020	65,550.90	Digital Media Services
Leith (formally Signal)	11/11/2020	28,463.04	Digital Media Services
Leith (formally Signal)	11/03/2021	27,081.30	Digital Media Services
Leith (formally Signal)	25/03/2021	28,711.50	Digital Media Services
Basis Research Ltd	06/04/2020	26,350.80	Market Research
Commsworld Ltd	29/04/2020	62,344.80	IT Services
Commsworld Ltd	29/07/2020	31,482.00	IT Services
Commsworld Ltd	25/11/2020	31,488.99	IT Services
Commsworld Ltd	25/02/2021	56,491.68	IT Services
Classic Lifts (Scotland) Ltd	14/07/2020	34,666.20	Building Maintenance
Classic Lifts (Scotland) Ltd	30/09/2020	38,590.20	Building Maintenance
CIPHR LIMITED	28/01/2021	32,415.60	HR Payroll System
Eastern Exhibition & Display	17/08/2020	27,592.38	Exhibition Costs
Eastern Exhibition & Display	26/08/2020	25,870.80	Exhibition Costs
City of Edinburgh Council	16/09/2020	33,427.11	Business Rates
FA Sweeney Ltd	30/09/2020	36,798.00	Building Maintenance
FA Sweeney Ltd	25/11/2020	25,116.00	Building Maintenance
FA Sweeney Ltd	25/02/2021	25,722.00	Building Maintenance
Gardiner & Theobald LLP	27/05/2020	26,143.20	SNG Project Management Fees
Gareth Hoskins Architects Ltd	13/05/2020	27,069.72	SNG Architect Fees
Gareth Hoskins Architects Ltd	16/06/2020	28,805.18	SNG Architect Fees
Gareth Hoskins Architects Ltd	14/07/2020	25,447.86	SNG Architect Fees
Gareth Hoskins Architects Ltd	26/08/2020	25,447.86	SNG Architect Fees
Gareth Hoskins Architects Ltd	16/09/2020	25,447.86	SNG Architect Fees
Gareth Hoskins Architects Ltd	28/10/2020	25,447.86	SNG Architect Fees
Gareth Hoskins Architects Ltd	11/11/2020	25,447.86	SNG Architect Fees
Gareth Hoskins Architects Ltd	16/12/2020	25,447.86	SNG Architect Fees
Gareth Hoskins Architects Ltd	28/01/2021	25,447.86	SNG Architect Fees
Gareth Hoskins Architects Ltd	25/02/2021	25,447.86	SNG Architect Fees
Gareth Hoskins Architects Ltd	25/03/2021	25,447.86	SNG Architect Fees
ABM Services Scotland Ltd	28/10/2020	29,268.21	Facilities Management
ABM Services Scotland Ltd	11/11/2020	27,508.49	Facilities Management
ABM Services Scotland Ltd	25/11/2020	27,470.59	Facilities Management
ABM Services Scotland Ltd	16/12/2020	27,677.33	Facilities Management
ABM Services Scotland Ltd	28/01/2021	28,885.80	Facilities Management
ABM Services Scotland Ltd	25/03/2021	60,156.46	Facilities Management
Insight UK Ltd	29/04/2020	33,666.26	IT Services
Insight UK Ltd	13/01/2021	37,694.31	IT Services
Tilbury Douglas Construction Limited (Formerly Interserve)	06/04/2020	277,382.40	SNG Construction Costs
Tilbury Douglas Construction Limited (Formerly Interserve)	13/05/2020	545,906.40	SNG Construction Costs
Tilbury Douglas Construction Limited (Formerly Interserve)	16/06/2020	102,274.80	SNG Construction Costs
Tilbury Douglas Construction	14/07/2020	88,306.80	SNG Construction Costs

Limited (Formerly Interserve)			
Tilbury Douglas Construction Limited (Formerly Interserve)	17/08/2020	187,272.00	SNG Construction Costs
Tilbury Douglas Construction Limited (Formerly Interserve)	16/09/2020	546,230.40	SNG Construction Costs
Tilbury Douglas Construction Limited (Formerly Interserve)	14/10/2020	818,810.40	SNG Construction Costs
Tilbury Douglas Construction Limited (Formerly Interserve)	11/11/2020	1,049,482.80	SNG Construction Costs
Tilbury Douglas Construction Limited (Formerly Interserve)	16/12/2020	1,252,700.40	SNG Construction Costs
Tilbury Douglas Construction Limited (Formerly Interserve)	13/01/2021	780,133.20	SNG Construction Costs
Tilbury Douglas Construction Limited (Formerly Interserve)	17/02/2021	564,192.00	SNG Construction Costs
Tilbury Douglas Construction Limited (Formerly Interserve)	23/03/2021	820,731.60	SNG Construction Costs
Atalian Servest AMK Ltd	06/04/2020	48,289.58	Facilities Management
Atalian Servest AMK Ltd	29/04/2020	39,126.74	Facilities Management
Atalian Servest AMK Ltd	24/06/2020	42,456.10	Facilities Management
Atalian Servest AMK Ltd	29/07/2020	43,645.75	Facilities Management
Atalian Servest AMK Ltd	06/08/2020	39,126.74	Facilities Management
Atalian Servest AMK Ltd	26/08/2020	43,880.24	Facilities Management
Atalian Servest AMK Ltd	30/09/2020	68,352.75	Facilities Management
Atalian Servest AMK Ltd	11/11/2020	51,392.18	Facilities Management
Atalian Servest AMK Ltd	16/12/2020	41,037.14	Facilities Management
Atalian Servest AMK Ltd	28/01/2021	49,477.88	Facilities Management
Atalian Servest AMK Ltd	11/03/2021	92,732.84	Facilities Management
Sponge UK Ltd (formerly Mercurytide)	06/04/2020	30,000.00	Website Booking System
National Library of Scotland	11/03/2021	35,264.44	IT Services
National Museums of Scotland	25/02/2021	34,150.64	Building Rental
Nevin of Edinburgh	16/12/2020	25,845.00	Facilities Management
NGS Trading Company Ltd	25/03/2021	46,550.00	Funding for French Paintings
The National Gallery	16/12/2020	34,371.08	Exhibition Costs
Scottish Water	30/09/2020	30,079.57	Business Utilities
Scottish Water	14/10/2020	28,896.78	Business Utilities
Scottish Water	25/02/2021	27,694.76	Business Utilities
Scottish Water	25/03/2021	27,439.84	Business Utilities
Softcat Ltd.	25/03/2021	27,652.28	IT Services
Sotheby's	29/07/2020	175,555.50	Art Acquisition
Tate Gallery	06/04/2020	54,750.00	Artist Rooms - shared costs
Taylor & Fraser Ltd	16/12/2020	117,235.20	Facilities Management
War Productions Ltd	28/10/2020	30,221.62	IT Services

Number of individuals who, during the financial year, received remuneration in excess of £150,000

None.

4 November 2021