

National Galleries of Scotland
Disclosure Required under the Public Services Reform (Scotland) Act 2010

1 April 2019 – 31 March 2020

Statement of any expenditure incurred during the financial year on or in connection with public relations, overseas travel, hospitality and entertainment and external consultancy

<i>Type of Expenditure</i>	£
Public relations	144,973
Overseas travel	25,440
Hospitality and entertainment	41,859
External consultancy	42,596

Public Relations

Includes marketing, PR campaigns, media relations, market research and evaluation, branding and design, promotional events, external events, corporate communications, sponsorship, publications and printing, digital communications, advertising and media planning.

Overseas Travel

Includes travel to and from the United Kingdom. It also includes the cost of hotels, conference fees, travel and subsistence during the overseas visit and any other related expenditure.

Hospitality and Entertainment

Includes any gifts, meals, parties, receptions, tickets for or invitations to events or other similar benefits accorded by NGS to its own members or employees or third parties.

External Consultancy

Includes professional services such as management consultancy, IT consultancy, financial consultancy, construction or infrastructure related consultancy, research and evaluation and policy development (including feasibility studies). It does not include outsourcing, permanent recruitment services and advice, staff substitution or buying-in technical or specialist services for construction or infrastructure.

Payments made during the financial year which have a value in excess of £25,000

Vendor Name	Date	Amount	Description
ADT Fire And Security	10/10/2019	60,629.65	Building Maintenance
AKA Promotions Ltd	10/10/2019	45,267.82	Marketing
Atkins Limited	22/05/2019	70,040.19	TAW External PM Fees

Atkins Limited	09/03/2020	34,336.82	TAW External PM Fees
Signal	11/07/2019	48,851.24	Digital Media Services
Signal	24/02/2020	40,291.80	Digital Media Services
Signal	27/11/2019	29,820.90	Digital Media Services
Signal	24/09/2019	28,333.50	Digital Media Services
Constantine House	16/12/2019	40,168.44	Exhibition Transport costs
Constantine House	29/07/2019	40,103.80	Exhibition Transport costs
Constantine House	24/06/2019	33,613.80	Exhibition Transport costs
Constantine House	11/11/2019	32,547.60	Exhibition Transport costs
Commsworld Ltd	28/10/2019	37,493.34	IT Services
Commsworld Ltd	15/01/2020	31,482.00	IT Services
Commsworld Ltd	10/06/2019	29,010.00	IT Services
Commsworld Ltd	29/07/2019	29,010.00	IT Services
Dell Corporation Ltd	13/05/2019	36,886.37	IT Services
Dunelm Geotechnical & Environmental Ltd	10/06/2019	28,136.70	TAW Consultancy Fees
Eastern Exhibition & Display	24/02/2020	28,198.38	Exhibition Prep costs
Eastern Exhibition & Display	11/07/2019	25,512.00	Exhibition Prep costs
City Of Edinburgh Council	15/04/2019	242,347.50	Business Rates
City Of Edinburgh Council	24/04/2019	28,336.00	Business Rates
East Coast Controls Ltd	11/11/2019	36,379.40	Building Maintenance
East Coast Controls Ltd	24/02/2020	31,580.40	Building Maintenance
Gareth Hoskins Architects Ltd	30/03/2020	300,000.00	SNG Architects Fees
Gareth Hoskins Architects Ltd	12/08/2019	33,983.64	SNG Architects Fees
ABM Services Scotland Ltd	15/01/2020	56,523.26	Facilities Management
ABM Services Scotland Ltd	24/09/2019	53,299.68	Facilities Management
ABM Services Scotland Ltd	15/04/2019	52,391.89	Facilities Management
ABM Services Scotland Ltd	16/03/2020	51,949.06	Facilities Management
ABM Services Scotland Ltd	28/10/2019	28,102.68	Facilities Management
ABM Services Scotland Ltd	24/02/2020	27,650.36	Facilities Management
ABM Services Scotland Ltd	16/12/2019	27,377.92	Facilities Management
ABM Services Scotland Ltd	29/08/2019	27,069.33	Facilities Management
ABM Services Scotland Ltd	11/07/2019	25,706.39	Facilities Management
ABM Services Scotland Ltd	29/07/2019	25,621.44	Facilities Management
Insight UK Ltd	24/02/2020	26,051.53	IT Services
Interserve Construction Ltd	24/04/2019	1,226,421.60	SNG Construction Costs
Interserve Construction Ltd	18/06/2019	1,182,463.20	SNG Construction Costs
Interserve Construction Ltd	24/09/2019	1,133,826.00	SNG Construction Costs
Interserve Construction Ltd	24/07/2019	1,130,004.00	SNG Construction Costs
Interserve Construction Ltd	20/08/2019	1,021,723.20	SNG Construction Costs
Interserve Construction Ltd	22/05/2019	964,518.00	SNG Construction Costs
Interserve Construction Ltd	23/10/2019	808,633.20	SNG Construction Costs
Interserve Construction Ltd	25/03/2020	708,374.40	SNG Construction Costs
Interserve Construction Ltd	19/11/2019	701,448.00	SNG Construction Costs
Interserve Construction Ltd	24/02/2020	501,642.00	SNG Construction Costs
Interserve Construction Ltd	18/12/2019	482,344.80	SNG Construction Costs

Interserve Construction Ltd	15/01/2020	185,858.40	SNG Construction Costs
John McAslan & Partners Ltd	15/04/2019	37,269.60	NCF Architects Fees
John Dennis & Company (Scotland) Ltd	11/07/2019	128,691.18	Refurbishment - Belford Road
John Dennis & Company (Scotland) Ltd	10/06/2019	85,633.38	Refurbishment - Belford Road
John Dennis & Company (Scotland) Ltd	03/06/2019	51,295.44	Refurbishment - Belford Road
John Dennis & Company (Scotland) Ltd	15/04/2019	50,730.00	Refurbishment - Belford Road
John Dennis & Company (Scotland) Ltd	03/04/2019	46,170.00	Refurbishment - Belford Road
Momart Ltd	12/08/2019	81,331.10	Exhibition Transport costs
Momart Ltd	19/03/2020	42,558.57	Exhibition Transport costs
Atalian Servest AMK Ltd	24/06/2019	85,417.60	Facilities Management
Atalian Servest AMK Ltd	15/01/2020	79,963.22	Facilities Management
Atalian Servest AMK Ltd	24/02/2020	73,407.36	Facilities Management
Atalian Servest AMK Ltd	11/11/2019	54,127.74	Facilities Management
Atalian Servest AMK Ltd	29/07/2019	46,094.66	Facilities Management
Atalian Servest AMK Ltd	29/08/2019	44,001.76	Facilities Management
Atalian Servest AMK Ltd	03/06/2019	39,167.68	Facilities Management
Atalian Servest AMK Ltd	12/08/2019	36,703.68	Facilities Management
Atalian Servest AMK Ltd	28/10/2019	36,703.68	Facilities Management
Mercurytide Ltd	03/06/2019	48,000.00	Website Booking System
MK Gallery	11/11/2019	29,795.12	Exhibition Transport costs
National Library Of Scotland	03/04/2019	87,879.84	IT Services
National Library Of Scotland	09/03/2020	38,362.49	IT Services
National Museums Of Scotland	15/01/2020	34,150.64	Building Rental
Provista	29/08/2019	94,652.34	IT Services
Softcat Ltd.	27/11/2019	38,310.72	IT Services
Softwarebox Limited	03/04/2019	25,140.00	Digital Media Services
Tate Gallery	24/09/2019	54,750.00	Exhibition costs
War Productions Ltd	19/03/2020	59,160.54	IT Services

Number of individuals who, during the financial year, received remuneration in excess of £150,000

None.

12 November 2020