

**National Galleries of Scotland  
Disclosure Required under the Public Services Reform (Scotland) Act 2010**

**1 April 2018 – 31 March 2019**

***Statement of any expenditure incurred during the financial year on or in connection with public relations, overseas travel, hospitality and entertainment and external consultancy***

<b><i>Type of Expenditure</i></b>	<b>£</b>
Public relations	141,089
Overseas travel	23,659
Hospitality and entertainment	48,177
External consultancy	166,990

***Public Relations***

Includes marketing, PR campaigns, media relations, market research and evaluation, branding and design, promotional events, external events, corporate communications, sponsorship, publications and printing, digital communications, advertising and media planning.

***Overseas Travel***

Includes travel to and from the United Kingdom. It also includes the cost of hotels, conference fees, travel and subsistence during the overseas visit and any other related expenditure.

***Hospitality and Entertainment***

Includes any gifts, meals, parties, receptions, tickets for or invitations to events or other similar benefits accorded by NGS to its own members or employees or third parties.

***External Consultancy***

Includes professional services such as management consultancy, IT consultancy, financial consultancy, construction or infrastructure related consultancy, research and evaluation and policy development (including feasibility studies). It does not include outsourcing, permanent recruitment services and advice, staff substitution or buying-in technical or specialist services for construction or infrastructure.

***Payments made during the financial year which have a value in excess of £25,000***

<b>Vendor Name</b>	<b>Date</b>	<b>Amount</b>	<b>Description</b>
Interserve Construction Ltd	31/01/2019	1,430,086.80	Construction Costs
Interserve Construction Ltd	19/03/2019	1,084,815.60	Construction Costs
Interserve Construction Ltd	19/02/2019	638,053.20	Construction Costs

John McAslan & Partners Ltd	15/10/2018	316,201.20	Architects Fees
City of Edinburgh Council	26/04/2018	261,748.28	Business Rates
ADT Fire and Security	28/05/2018	217,112.98	Building Maintenance
John McAslan & Partners Ltd	25/07/2018	195,084.48	Architects Fees
Gareth Hoskins Architects Ltd	12/12/2018	189,153.12	Architects Fees
John McAslan & Partners Ltd	26/06/2018	178,502.40	Architects Fees
John McAslan & Partners Ltd	12/06/2018	149,700.00	Architects Fees
John McAslan & Partners Ltd	12/12/2018	148,562.40	Architects Fees
John McAslan & Partners Ltd	26/11/2018	146,887.20	Architects Fees
Constantine Ltd	11/09/2018	133,869.76	Exhibition Transport costs
Constantine Ltd	12/12/2018	111,237.72	Exhibition Transport costs
Ashwood Scotland Ltd	12/06/2018	105,300.00	Building Maintenance
Atalian Servest AMK Ltd	29/08/2018	104,371.30	Facilities Management
FA Sweeney Ltd	14/05/2018	100,800.00	Building Maintenance
Momart Ltd	10/04/2018	96,766.70	Exhibition Transport costs
Wave	29/01/2019	93,356.32	Utilities
FA Sweeney Ltd	12/06/2018	93,000.00	Building Maintenance
Atalian Servest AMK Ltd	15/01/2019	89,797.35	Facilities Management
Momart Ltd	19/12/2018	85,496.60	Exhibition Transport costs
Ashwood Scotland Ltd	12/11/2018	77,280.00	Building Maintenance
Ashwood Scotland Ltd	10/04/2018	74,400.00	Building Maintenance
Nolde Stiftung Seebull	28/06/2018	71,476.49	Exhibition costs
Atalian Servest AMK Ltd	26/06/2018	65,050.70	Facilities Management
John McAslan & Partners Ltd	29/01/2019	62,372.40	Architects Fees
Atalian Servest AMK Ltd	27/03/2019	62,145.32	Facilities Management
Thyssenkrupp Elevator Ltd	26/06/2018	61,214.40	Facilities Management
Atkins Limited	15/10/2018	56,880.29	Project Management costs
Atkins Limited	26/11/2018	56,880.29	Project Management costs
Interserve Construction Ltd	11/07/2018	55,666.80	Construction Costs
Tate Gallery	12/02/2019	54,750.00	Exhibition costs
Deister Electronic (UK) Ltd	15/01/2019	54,470.10	Building Maintenance
Ashwood Scotland Ltd	11/09/2018	51,870.00	Building Maintenance
Atalian Servest AMK Ltd	10/04/2018	51,533.26	Facilities Management
Atalian Servest AMK Ltd	12/06/2018	48,677.26	Facilities Management
Atalian Servest AMK Ltd	26/11/2018	47,859.76	Facilities Management
Currie and Brown	12/12/2018	45,600.00	Cost Consultants Costs
Atalian Servest AMK Ltd	25/02/2019	45,223.54	Facilities Management
FA Sweeney Ltd	11/07/2018	44,700.00	Building Maintenance
Gareth Hoskins Architects Ltd	11/07/2018	44,279.88	Architects Fees
Constantine House	13/08/2018	44,237.86	Exhibition Transport costs
Constantine House	26/11/2018	44,181.45	Exhibition Transport costs
Ashwood Scotland Ltd	13/08/2018	43,500.00	Building Maintenance
Canon (UK) Ltd	10/04/2018	41,357.30	IT Services
East Coast Controls Ltd	10/04/2018	41,344.15	Building Maintenance
Atalian Servest AMK Ltd	14/05/2018	41,219.86	Facilities Management
War Productions Ltd	10/04/2018	40,369.72	IT Services

Tate Gallery	27/03/2019	40,172.71	Exhibition costs
Clark Contracts Ltd	15/10/2018	40,129.81	Construction Costs
Gareth Hoskins Architects Ltd	14/05/2018	39,538.80	Architects Fees
Gareth Hoskins Architects Ltd	26/06/2018	39,538.80	Architects Fees
Atalian Servest AMK Ltd	15/10/2018	39,506.80	Facilities Management
Signal	10/04/2018	39,354.55	Digital Media Services
Gareth Hoskins Architects Ltd	27/03/2019	38,278.44	Architects Fees
Signal	12/11/2018	37,576.93	Website
Gareth Hoskins Architects Ltd	11/09/2018	37,031.22	Architects Fees
National Museums of Scotland	10/04/2018	35,830.64	Building Rental
National Museums of Scotland	13/03/2019	34,150.64	Building Rental
Signal	12/12/2018	33,891.44	Website
John McAslan & Partners Ltd	12/02/2019	33,006.00	Architects Fees
Momart Ltd	12/12/2018	33,003.60	Exhibition Transport costs
Commsworld Ltd	14/05/2018	32,610.00	IT Services
ADT Fire and Security	29/10/2018	32,146.30	Building Maintenance
Signal	15/10/2018	31,880.40	Website
Camfil	14/05/2018	31,184.87	Building Maintenance
East Coast Controls Ltd	15/10/2018	30,402.44	Building Maintenance
Softwarebox Limited	10/04/2018	30,000.00	Digital Media Services
Constantine House	12/02/2019	29,983.20	Exhibition Transport costs
Morris Hargreaves McIntyre	12/12/2018	29,316.00	Market Research
Commsworld Ltd	29/01/2019	29,010.00	IT Services
AKA Promotions Ltd	25/09/2018	28,997.57	Marketing
Atkins Limited	29/10/2018	28,440.14	Project Management Costs
Gareth Hoskins Architects Ltd	15/10/2018	28,231.32	Architects Fees
Momart Ltd	13/08/2018	28,216.80	Exhibition Transport costs
ABM Services Scotland Ltd	12/12/2018	27,093.61	Facilities Management
ABM Services Scotland Ltd	25/09/2018	27,045.82	Facilities Management
ABM Services Scotland Ltd	29/08/2018	26,983.02	Facilities Management
ABM Services Scotland Ltd	26/06/2018	26,934.03	Facilities Management
ADT Fire and Security	12/11/2018	26,880.00	Building Maintenance
ABM Services Scotland Ltd	15/01/2019	26,811.04	Facilities Management
Atkins Limited	27/03/2019	26,768.72	Project Management Costs
ABM Services Scotland Ltd	10/04/2018	26,273.08	Facilities Management
Vipond Fire Protection Ltd	25/02/2019	26,040.00	Building Maintenance
ABM Services Scotland Ltd	13/03/2019	25,746.23	Facilities Management
Envirovent (Fife)	26/04/2018	25,604.40	Building Maintenance
ABM Services Scotland Ltd	25/07/2018	25,417.49	Facilities Management

***Number of individuals who, during the financial year, received remuneration in excess of £150,000***

None.

4 December 2019