

Title: _____ First name: _____ Surname: _____

Address: _____

Postcode: _____ Daytime Telephone: _____

E-mail: _____ Total donation amount £ _____

No. of stars: Small Medium Large

Please choose your preferred payment method below:

Cheque/Postal Order/CAF voucher made payable to 'National Galleries of Scotland'

Credit/Debit Card: Visa/Mastercard/Maestro/Amex (delete as appropriate)

Card No: _____ Valid From: _____ / _____ Expiry Date: _____ / _____ Issue No: _____

Security No: _____ (3 or 4 digit code printed on signature strip) Signature _____ Date _____

Direct Debit: I would like to make _____ donations of £ _____ monthly/quarterly/annually (please delete as appropriate)

(Example £2000 donation is £166.67 monthly for 12 months or £55.55 monthly for 36 months. Min period 1 month, max 36 months.)



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Instruction to your Bank or Building Society to pay by Direct Debit

To: The Manager

Bank/Building Society: _____ Bank/Building Society Address: _____

_____ Name of Account Holder(s): _____

Account No Sort Code

Signature _____ Date _____

NGS Reference (office use only)

Development Department, National Galleries of Scotland, The Dean Lodge, 72 Belford Road, Edinburgh, EH4 3DS

Instruction to your Bank or Building Society. Please pay the National Galleries of Scotland Direct Debits from the account detailed in this instruction subject to safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the National Galleries of Scotland and, if so, details will be passed electronically to my Bank/Building Society.

Banks and Building Societies may not accept Direct Debit instructions for some types of account

Gift Aid

I would like National Galleries of Scotland to treat as Gift Aid Donations all donations I have made in the previous six years and all further donations I make from the date of this declaration until I notify you otherwise.

Signature _____ Date _____

You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the National Galleries of Scotland reclaims on your donation in the tax year (currently 25p for each £1 you give).

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**PORTRAIT OF
THE NATION**
SCOTTISH NATIONAL
PORTRAIT GALLERY

Data Protection:

I understand that my personal details featured on this application form will be held by the National Galleries of Scotland. This information will not be passed on to any external organisations but will be used to keep me informed about forthcoming events and other developments within the NGS. All information supplied to the National Galleries of Scotland will be used in accordance with the terms of the Data Protection Act (1998).

Direct Debit Guarantee



If you pay by Direct Debit you will need this information about the Direct Debit Guarantee:

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change National Galleries of Scotland will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by National Galleries of Scotland or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

Certificate Wording

If you have bought a star as a gift, or in celebration or commemoration of a loved one, please use the space below to indicate the name of the recipient, as you would like them to appear on their Star Certificate and/or how you wish the gift to be celebrated in our donor book. For example you might wish the Star Certificate to say **Miss Annie Hall**, or just **Annie Hall**, or **To celebrate the birth of Annie Hall** or **To celebrate the life of Annie Hall**. And in the donor book, if the purchase is made for, or by, a family you may wish to indicate this – for example, **The Hall Family, Bathgate** or **Annie, Richard and Peter Hall, Bathgate**.

Name on certificate _____

Name in donor book (if different from above) _____

If you would like to discuss your wording, then please contact us on 0131 624 6459.

Please return your completed form to:

Portrait of the Nation Campaign
The Dean Lodge
72 Belford Road
Edinburgh
EH4 3DS

The National Galleries of Scotland is a charity registered in Scotland (No SC003728) www.nationalgalleries.org/portraitofthenation